

Swimming Pool

Plant Operation Program

The Swimming Pool Plant Operation Program has been developed to successfully meet the training needs of individuals supervising water quality in swimming pools in the aquatics industry and private pools. The program is delivered by the Australian Swimming Coaches and Teachers Association (ASCTA) via a self-paced learning program which allows participants to choose when, where and how they learn with flexible commencement and program duration. Supervised on the job training and a competency assessment process are also required once the theory component is completed.

Enrolments are accepted at any time for this course.

The two objectives of the Swimming Pool Plant Operation Program are to provide:

- a. the essential **technical knowledge and skills** to competently operate and maintain a swimming pool.
- b. **On the job training and assessment** for those wishing to gain a Statement of Attainment with:
 - **SISCAQU001 Test Pool Water Quality**
 - **SISCAQU003 Maintain Aquatic Facility Plant and Equipment**
 - **SISCAQU004 Develop and Implement Pool Water Maintenance Procedures**
 - **BSBRSK401 Identify Risk and Apply Risk Management Processes**

The Program topics include:

- Pool Tests
- Regulations
- Responding to Contamination Incidents
- Record Keeping
- Chemical Balance of Pool Water
- Operation of Aquatic Facility Plant & Equipment
- Conducting Tests on Aquatic Facility Plant & Equipment
- Identifying Faults and Initiating Corrective Procedures
- Adjust Disinfectant Levels & Water Balance

Terms and Conditions

To meet all requirements, Program Students must:

- Personally, undertake all theory content of the Program within 12 months of commencement or have gained Recognition of Prior Learning for one or a number of lectures.
- Complete assessable assignments to a satisfactory standard within 12 months of commencement. These are mainly in the form of multi-choice and true/false responses. No materials are to be written by any other person except where due reference is made.
- Undertake monitoring and maintenance of water quality to a satisfactory standard in an on the job situation and be deemed competent.

Recognition of Current Competency (RPL)

Some potential Program Students may be able to satisfy all or some of the competency requirements for accreditation without having to undertake the Program.

Fees are payable if an RCC application is submitted. The RCC application kit can be obtained from www.ascta.com, email poolplantoperations@ascta.com or phone +61 (0)7 5494 6255 if you think this applies to you.

To participate, Program Students should:

- be 16 years of age at Program commencement and must be 17 years of age to be accredited;
- read these Terms and Conditions, complete the Enrolment and send with payment to ASCTA

ASCTA will mail you the program lecture notes and assignments within 28 days of receiving your enrolment. (Usually within 7 working days)

Language, Literacy and Numeracy:

Students should contact ASCTA if extra assistance is required. An extra fee may be charged for additional services. A medium level of English literacy is required.

Refunds, Transfers & Program Cancellations:

ASCTA should be contacted as soon as possible if you are unable to complete the Program within the time frame. Extensions may incur additional charges. As this is an open learning course, there is no transfer available. If all resources are returned in a pristine state within 10 days of receipt, a full refund less an administration, postage and handling charge of \$20 will be reimbursed.

Privacy Disclosure:

All Student contact and assessment details are required by ASCTA for the purpose of moderation. For the complete ASCTA Privacy Policy go to www.ascta.com ASCTA may confirm to third parties the status of your accreditation/Statement of Attainment.

Appeals and Complaints:

Appeals and/or complaints should be in writing and addressed to the ASCTA CEO. A written response will be forwarded within 21 days of receipt.

Replacement certificates:

Replacement certificates will only be issued during the validity period of the accreditation. A charge of \$22 including GST applies to the reissuing and delivery of certificates.

PPOP Enrolment Payment Details

Enclosed is:

Cheque

Money Order



Card Number

Expiry

Date

CCV (last 3 digits on the signature panel)

Cardholder's Name

as appears on the card

Payable to ASCTA in the amount of **\$320*#**

Date ___/___/___

Signature of cardholder

price valid to 31/12/18 – GST Free * AUD\$35 surcharge applies for overseas addresses.

ASCTA ABN 72 239 429 765

Direct Debit to ASCTA BSB 014 507 Account 4015 89717

Please ensure you complete payment details. Retain a copy as your tax invoice



PO Box 158 Beerwah Qld 4519

+61 (0)7 5494 6255

+61 (0)7 5494 6785

poolplantoperations@ascta.com

www.ascta.com

Office Hours

Monday — Friday

8.30 am — 4.30pm

Australian Eastern Standard Time

Total Course Cost \$320*

*** Valid until 31/12/2019**

Pool Plant Operators Student Enrolment

PLEASE PROVIDE AN ANSWER TO ALL QUESTIONS ON THIS FORM – PLEASE USE BLOCK LETTERS AND PRINT CLEARLY

1. STUDENT ENROLMENT

Unique Student Identifier (USI) –

IT IS MANDATORY TO PROVIDE A USI

Log onto www.usi.gov.au to create your USI. In the “Manage Permissions” area, provide ASCTA’s RTO number – 20948, then select an expiry period of 5 years.

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First Name	Middle Name/s	Surname
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(The name/s MUST match the details shown on the form of ID used to create your USI.)

Date of Birth

D	D	M	M	Y	Y	Y	Y
Day		Month		Year			

Gender

Male Female

Were you born in Australia?

Yes No

2. CONTACT DETAILS

Home Phone

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Mobile

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Street Address			
City/ Suburb	State	Country	Postcode
Email Address			
Mail Address	<i>This is your postal address (Please state *as above* if same as residential address)</i>		PO Box
City/ Suburb	State	Country	Postcode

3. CULTURAL DIVERSITY

Do you identify yourself in any of the following ethnic groups? (Tick all that apply)

Aboriginal Torres Strait Islander South Sea Islander None of these

4. EMPLOYMENT

Employment Status – Of the following categories, which best describes your current employment status? (Tick ONE box only.)

<input type="checkbox"/> Full-time employee	<input type="checkbox"/> Employed – unpaid worker in a family business
<input type="checkbox"/> Part-time employee	<input type="checkbox"/> Unemployed – seeking full time work
<input type="checkbox"/> Self-employed – not employing others	<input type="checkbox"/> Unemployed – seeking part time work
<input type="checkbox"/> Employer	<input type="checkbox"/> Not employed – not seeking employment

5. LANGUAGE

Do you speak language/s at home other than ENGLISH?

No (Go to Question 6) Yes Please specify the main language spoken at home

Where English is NOT the main language spoken at home, please clarify how well you speak English?

Very Well Well Not Well Not at All I Will Need Assistance

6. SCHOOLING

What is your highest completed school level?

Year 12 Year 11 Year 10 Year 9 or equivalent Year 8 or lower Did not go to school
 In which year did you complete that school level? _____ Are you still attending school? No Yes

If yes, provide VSN (Victorian Students)

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Or, provide LUI Number (Queensland Students)

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7. PREVIOUS QUALIFICATIONS ACHIEVED

Have you completed any of the following qualifications?

No

Yes (If yes, tick all that apply.)

Bachelor Degree or Higher Degree

Certificate III or Trade Certificate

Advanced Diploma or Associate Degree

Certificate II

Diploma or Associate Diploma

Certificate I

Certificate IV or Advanced Certificate

Certificates other than above

8. STUDY REASON

Which BEST describes your main reason for undertaking this course? (Tick ONE box only)

To develop my existing business

It was a requirement of my job

Other reasons (specify below)

To start my own business

I wanted extra skills for my job

To try for a different career

To get into another course of study

9. DISCLOSURE

ASCTA and **ascta** BRANCHES; Swimming Australia and State Swimming Associations; ASCTA as an RTO including NCVET and AVETMISS compliance, may conduct surveys of past and existing students for customer satisfaction, or contact students for improvement and marketing purposes. If you have any objections to being contacted, please tick here.

10. DISABILITIES

Do you consider yourself to have a disability, impairment, or long term condition?

Yes

No

 Hearing/Deaf
 Physical

 Vision
 Medical Condition

 Intellectual
 Learning

 Mental Illness
 Acquired Brain Impairment

 Other (specify below)

11. EMERGENCY CONTACT

Name	Phone
Relationship (e.g. Parent, Friend etc.)	

12. PRIVACY STATEMENT

Course Administrators are required to pass onto **ascta** ACCREDITATION all student details. This information is required for accreditation and/or ASCTA membership and is disclosed to Swim Australia, ASCTA, Swimming Australia Ltd (SAL). Students may view personal data held by **ascta** ACCREDITATION by requesting same in writing. Non identifying, statistical information is also provided to the National Centre for Vocational Education Research.

13. STUDENT DECLARATION

ASCTA, in conjunction with Swimming Australia Ltd (SAL)

The SAL Member Welfare Policy makes it a breach of the policy for a Prohibited Person (*defined as a person who has been convicted of a Serious Sex Offence*) to work or seek work in the following roles:

- As a coach or teacher of swimming who may be appointed or seeking appointment (*whether employed, contracted or otherwise*) for reward
- As a volunteer appointed or seeking appointment, who will (*or is likely to*) come into contact with competitors or pupils under 18 years of age
- As a volunteer or paid person appointed or seeking appointment to a role in which that person is likely to have individual and unsupervised contact with competitors or pupils under 18 years of age (*for example, a team manager*)

Coaches and Teachers of swimming applying to become members of ASCTA also become members of SAL (*except for ASCTA 'Associate Members'*) and must comply with SAL's Member and Child Welfare Policies.

ASCTA reserves the right to reject a membership application of otherwise qualified persons (*with the exception of 'Associate Member' applications*) if:

- A Prohibited Person Declaration has not been signed, or
- Where this declaration reveals the person is a Prohibited Person
- The SAL Member Welfare Policy defines a Serious Sex Offence to mean an offence involving sexual activity or acts of indecency including but not limited to Rape; Indecent assault; Assault with intent to have sexual intercourse; Sexual assault; Incest; Sexual penetration of child under the age of 16; Indecent act with child under the age of 16; Sexual relationship with child under the age of 16; Sexual offences against people with impaired mental functioning; Abduction and detention; Procuring sexual penetration by threats or fraud; Procuring sexual penetration of child under the age of 16; Bestiality; Soliciting acts of sexual penetration or indecent acts; Promoting or engaging in acts of child prostitution; Obtaining benefits from child prostitution; Possession of child pornography; Publishing child pornography and indecent articles

If under the age of 18 years, this form must be signed by a parent/guardian to complete this enrolment.

Student's Signature: _____

Date: / /

Parent/Guardian Signature (If under 18): _____

Date: / /