

# Swim Australia™ Teacher of Adolescents and Adults

## Application for Recognition of Prior Learning

*'A Swim Australia™ Teacher of Adolescents and Adults has the competency of a Swim Australia™ Teacher with additional specific knowledge and abilities related to teaching swimming and water safety to Learners approximately 14 years and older, individually or in groups of varying sizes.'*

For a Recognition of Prior Learning (RPL) application to be successful, an applicant must satisfy all the competency criteria for the ASCTA Swim Australia™ Teacher accreditation by proving they currently possess an equivalent level of theoretical and practical ability across all competencies and skills when compared to someone who has undertaken a "Swim Australia™ Teacher course" and been deemed competent.

### Application Process

1. Complete the **student enrolment** and **Tax Invoice** overleaf including listing your **USI** and **provide:**
  - a **current copy of your working with children check**
  - a **current copy of your accredited CPR Certificate (HLTAID001)**
  - a **CV and employment history with contact details of employer/s related to your involvement in aquatics**
  - copies of qualifications, accreditations and/or certificates relating to aquatics**
  - Include payment**
2. Send the RPL Application Details, Tax Invoice and attachments to ASCTA for consideration.

**Send to** ASCTA PO Box 158 Beerwah Qld 4519, email [teaching@ascta.com](mailto:teaching@ascta.com)

No originals will be accepted. Please note applicants must be 17 years of age or older to gain accreditation.

### The cost includes:

- ASCTA determination of your application
- Swim Australia™ Teacher of Adolescents and Adults accreditation if/when the RPL application is successful
- Accreditation is valid for 3 years if application is successful
- Reregistration reminder approximately. 6 months before accreditation expires

### ASCTA processes the payment and considers the application:

- if successful, ASCTA issues the Swim Australia™ Teacher accreditation
- if partially successful, ASCTA will email the Swim Australia™ Teacher link and request additional requirements be completed and/or request you undergo a practical competency assessment and/or you will be given 6 months from the original determination in which to submit further evidence
- if unsuccessful ASCTA will advise in writing outlining an appeal process. If you disagree with the RPL determination, appeals and/or complaints should be made in writing and addressed to the **asctaACCREDITATION** Manager. A written response will be forwarded within 21 days of receipt

**Refunds:** RPL application fees are non-refundable. If the application is deemed unsuccessful you will be advised in writing and will have up to 12 months to submit further evidence. At the expiration of 6 months from the time your RPL application is received the application will lapse if not concluded.

**Language, Literacy and Numeracy:** Intending applicants should contact ASCTA if extra assistance is required in completing the RPL process. An extra fee *may* be negotiated where costs are incurred providing such assistance.

**Policies, Appeals and Complaints:** ASCTA treats everyone impartially (and as a valued client) as per ASCTA's anti-discrimination policy. Appeals and/or complaints should be in writing and addressed to the **asctaACCREDITATION** Manager. A written response will be forwarded within 21 days of receipt.

**Replacement certificates:** Replacement Certificates and Statements of Attainment are available upon request for \$22 including GST, postage and handling.

### Privacy Disclosure

ASCTA maintains databases of information provided such as contact and assessment details. This information is required for accreditation and is disclosed to Swimming Australia Ltd and the Australian Swim Coaches and Teachers Association (ASCTA). Students may view personal data held by ASCTA by requesting same in writing. For a complete copy of our Privacy Policy visit [www.ascta.com](http://www.ascta.com)

# Tax Invoice – Swim Australia™ AA RPL payment

ASCTA- PO Box 158 Beerwah Qld 4519 ABN 72 239 429 765

Please retain a copy for your Tax records



The cost is based on applicant circumstances as detailed below -

RPL Application determination (paid upfront, non-refundable)	\$40.00
Those applicants with: <input type="checkbox"/> Current equivalent qualifications or evidence (current for 6 months or more) <b>MUST HOLD ASCTA MEMBERSHIP</b>	\$50.00
Those applicants with: <input type="checkbox"/> Out of date Swim Australia Teacher accreditation (over 3 years) <input type="checkbox"/> Expired equivalent qualifications or evidence <b>MUST HOLD ASCTA MEMBERSHIP</b>	\$150.00
<input type="checkbox"/> Second and subsequent Swim Australia Teacher RPL applications (all applications must be presented together)	\$30.00

I have attached a copy of my:

- a current copy of your working with children check
- a current copy of your accredited CPR Certificate (HLTAID001)
- a CV and employment history with contact details of employer/s related to your involvement in aquatics
- copies of qualifications, accreditations and/or certificates relating to aquatics
- I have current ASCTA MEMBERSHIP (Mandatory)

Prices are GST Free. Duplicate copies of this Tax Invoice requested from ASCTA will incur additional costs.

Payment is by:

Bank Transfer ANZ BSB 014-507 Account 401 589 717

- for the reference use your surname and "RCC" in italics, then advise ASCTA

Visa  MasterCard Cardholder's Name \_\_\_\_\_

Card Number                      Expiry Date   /   CCV

Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_

Swim Australia™ Teacher topics	Examples of other possible evidence	Evidence Provided (Complete evidence provided below)
Prerequisite – Swim Australia Teacher qualification	Swim Australia Teacher qualification	
Practical skills teaching Adolescents and Adults	AUSTSWIM Adult certificate and an on the Job competency assessment	
Theory skills as per the SAT AA text	Completion of the SAT AA workbook	
Agree to the ASCTA/SAL Code of Conduct and SAL Member and Child Welfare policies	<b>Only this will satisfy</b>	Complete and sign the agreement on the next page

**Parent/Guardian Consent** (for an applicant under 18 years of age) I have read and understood the declaration provided by my child. I confirm and warrant that the contents of the declaration provided by my child are true and correct to the best of my knowledge.

Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_/\_\_\_/\_\_\_



## 7. PREVIOUS QUALIFICATIONS ACHIEVED

Have you completed any of the following qualifications?

No  Yes (If yes, tick all that apply.)

Bachelor Degree or Higher Degree

  
  
  

Certificate III or Trade Certificate

  
  
  

Advanced Diploma or Associate Degree

Certificate II

Diploma or Associate Diploma

Certificate I

Certificate IV or Advanced Certificate

Certificates other than above

## 8. STUDY REASON

Which BEST describes your main reason for undertaking this course? (Tick ONE box only)

To develop my existing business  It was a requirement of my job  Other reasons (specify below)  
 To start my own business  I wanted extra skills for my job \_\_\_\_\_  
 To try for a different career  To get into another course of study \_\_\_\_\_

## 9. DISCLOSURE

ASCTA and **ascta**BRANCHES; Swimming Australia and State Swimming Associations; ASCTA as an RTO including NCVET and AVETMISS compliance, may conduct surveys of past and existing students for customer satisfaction, or contact students for improvement and marketing purposes. If you have any objections to being contacted, please tick here.

## 10. DISABILITIES

Do you consider yourself to have a disability, impairment, or long term condition?  Yes  No

Hearing/Deaf  Vision  Intellectual  Mental Illness  Other (specify below)  
 Physical  Medical Condition  Learning  Acquired Brain Impairment \_\_\_\_\_

## 11. EMERGENCY CONTACT

Name	Phone
Relationship (e.g. Parent, Friend etc.)	

## 12. PRIVACY STATEMENT

Course Administrators are required to pass onto **ascta**ACCREDITATION all student details. This information is required for accreditation and/or ASCTA membership and is disclosed to Swim Australia, ASCTA, Swimming Australia Ltd (SAL). Students may view personal data held by **ascta**ACCREDITATION by requesting same in writing. Non identifying, statistical information is also provided to the National Centre for Vocational Education Research.

## 13. STUDENT DECLARATION

 ASCTA, in conjunction with Swimming Australia Ltd (SAL)

The SAL Member Welfare Policy makes it a breach of the policy for a Prohibited Person (*defined as a person who has been convicted of a Serious Sex Offence*) to work or seek work in the following roles:

- As a coach or teacher of swimming who may be appointed or seeking appointment (*whether employed, contracted or otherwise*) for reward
- As a volunteer appointed or seeking appointment, who will (*or is likely to*) come into contact with competitors or pupils under 18 years of age
- As a volunteer or paid person appointed or seeking appointment to a role in which that person is likely to have individual and unsupervised contact with competitors or pupils under 18 years of age (*for example, a team manager*)

Coaches and Teachers of swimming applying to become members of ASCTA also become members of SAL (*except for ASCTA 'Associate Members'*) and must comply with SAL's Member and Child Welfare Policies.

ASCTA reserves the right to reject a membership application of otherwise qualified persons (*with the exception of 'Associate Member' applications*) if:

- A Prohibited Person Declaration has not been signed, or
- Where this declaration reveals the person is a Prohibited Person
  - The SAL Member Welfare Policy defines a Serious Sex Offence to mean an offence involving sexual activity or acts of indecency including but not limited to Rape; Indecent assault; Assault with intent to have sexual intercourse; Sexual assault; Incest; Sexual penetration of child under the age of 16; Indecent act with child under the age of 16; Sexual relationship with child under the age of 16; Sexual offences against people with impaired mental functioning; Abduction and detention; Procuring sexual penetration by threats or fraud; Procuring sexual penetration of child under the age of 16; Bestiality; Soliciting acts of sexual penetration or indecent acts; Promoting or engaging in acts of child prostitution; Obtaining benefits from child prostitution; Possession of child pornography; Publishing child pornography and indecent articles

Student's Signature: \_\_\_\_\_

Date: / /

If under the age of 18 years, this form must be signed by a parent/guardian to complete this enrolment.

Date: / /

Parent/Guardian Signature (If under 18): \_\_\_\_\_